

## RENTAL APPLICATION

**IMPORTANT NOTICE TO ALL APPLICANTS:** Each Applicant 18 years of age or older needs to fill out their own application. **Non-Refundable Application Fee: \$25.00/ per applicant and NON-REFUNDABLE. Equal Housing Opportunity.** Payment of Application Fees, any other fees, first months rent, and deposits must be made by money order or cashier's check, personal checks may be accepted thereafter. Applicant understands that Owl Properties and their staff are agents of, and represent the Owner. This application is preliminary only and does not obligate the Owner or their representative to execute a lease or deliver possession of the premises.

Application Fees may be paid online through our website: [www.owlproperties.us](http://www.owlproperties.us), or by cashier's check or money order. Please contact us if you need information.

**Property you are interested in Renting?** \_\_\_\_\_

**Date are you looking to rent by:** \_\_\_\_\_ **Referred by:** \_\_\_\_\_

Staff you've corresponded with: \_\_\_\_\_ How did you hear about us? \_\_\_\_\_

### Tell us about yourself. PLEASE PRINT CLEARLY

Full Name: \_\_\_\_\_ Phone: (\_\_\_\_) - \_\_\_\_\_ (Cell or Landline)

Email: \_\_\_\_\_

Date of Birth (m/d/yr): \_\_\_\_ / \_\_\_\_ / \_\_\_\_ Sex: \_\_\_\_

Social Security #: \_\_\_\_ - \_\_\_\_ - \_\_\_\_

### Occupancy

Number of adults to occupy unit: \_\_\_\_ Number of children under 18 to occupy unit: \_\_\_\_

**Owner reserves the right to refuse to rent a dwelling by reason of reasonable occupancy standards established by the owner or the owner's agent which apply to persons of all ages.**

**Accordance with Arizona, Title 33, Chap. 10, §33-1317**

In addition to applicant(s), minors under 18 years of age to occupy the premises:

Name	Relationship	Age	Occupation
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

**RENTAL APPLICATION****Pets**

Do you have pets? Yes or No (Check One)

If Yes, Please describe:

# of Cat(s) \_\_\_\_\_ Breed \_\_\_\_\_ Weight \_\_\_\_\_ Spayed/Neutered? Yes or No

# of Dog(s) \_\_\_\_\_ Breed \_\_\_\_\_ Weight \_\_\_\_\_ Spayed/Neutered? Yes or No

Other: \_\_\_\_\_

**Residential History****Applicant is giving the right to contact landlord for verification.**

Current Street Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

How long residing at this address: \_\_\_\_\_ Rent Amount: \$ \_\_\_\_\_

Reason for Leaving \_\_\_\_\_

Name of Landlord: \_\_\_\_\_ Phone: (\_\_\_\_)- \_\_\_\_\_

Previous Street Address(if less than a year at current address): \_\_\_\_\_

Previous Landlord's Name: \_\_\_\_\_ Phone: (\_\_\_\_)- \_\_\_\_\_

**Employment History****Applicant is giving the right to contact employer for verification.**

Applicant's Current Employer: \_\_\_\_\_ Supervisor's Name: \_\_\_\_\_

Employer's Phone: (\_\_\_\_)- \_\_\_\_\_ Occupation: \_\_\_\_\_

How Long: \_\_\_\_\_ Salary: \$ \_\_\_\_\_

If at current employer less than 1 year:

Previous Employer (name): \_\_\_\_\_ Supervisor's Name: \_\_\_\_\_

Previous Employer's Phone: (\_\_\_\_)- \_\_\_\_\_ - \_\_\_\_\_ Occupation: \_\_\_\_\_

How Long: \_\_\_\_\_ Salary: \$ \_\_\_\_\_

**Questionnaire****Please answer all questions truthfully.****RENTAL APPLICATION**

Have you ever broken prior rental agreements? Yes No

Have you ever been evicted as a tenant? Yes No

Have you ever been convicted of a criminal offense? Yes No

If yes, what? \_\_\_\_\_

Does anyone in household smoke? Yes No

Does anyone in household use or sell drugs? Yes No

Are you a registered sex offender? Yes No

**Disclosure**

I, the undersigned, understand that Owl Properties is the leasing agent and representative for the owner/landlord.

I declare the foregoing information is true and correct and I authorize you to conduct an employment and credit check and to verify my references.

Upon approval of this application, a down payment is due within 3 business days, in consideration for Owner/Agent taking property off the market. Upon signing the rental agreement, the earnest money will be retained as the security deposit. Failure to sign the lease for said property shall result in the applicant(s) forfeiting their earnest money to Owl Properties. If failure to sign the lease is caused by owner, or agent of owner, all earnest money will be returned to applicant.

**Please Read Carefully Before Signing**

1. All money to be held in a non-interest holding account.
2. Applicant understands that after approval of application, I/we have 3 business days to pay the earnest money deposit.
3. Any verbal agreement made by tenant/landlord or agent must be in writing in the rental agreement.
4. Applicant does hereby release landlord, his agent, and Owl Properties from any and all damages or liabilities which might result from the above information and all damages of present/former landlord to give any information he may have regarding applicant in his capacity as landlord. Applicant further understands that a false statement herein is grounds for denial of tenancy.
5. Approval for residency is made without regard to race, color, religion, sex, national origin, age, or handicap.
6. I understand I acquire no rights to rental property until I sign a lease with Owl Properties/owner.
7. Keys for the property will be furnished only after the lease has been signed and all monies due have been paid in full.

TENANCY WILL BE DENIED if any information is misrepresented on this application. If misrepresentations are found after the rental agreement is signed, your rental agreement will be terminated. False Information given above shall entitle the owner to reject this application, retain the application fee(s), security deposit, rent payment, and terminate resident's right to occupancy.

This is to advise that I, the undersigned, hereby authorize the agent and firm Owl Properties to whom my application has been submitted, to obtain a consumer credit report, to conduct a criminal record search, an eviction search and to make any other inquiries as deemed necessary in determining eligibility for tenancy and assessing credit worthiness.

Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

This information is deemed to be private and confidential.



## ADDENDUM TO RENTAL APPLICATION

## Have you ever:

yes      no

Been arrested, cited, prosecuted, plead guilty to or been convicted of any crime?

☐ ☐

Been placed on probation, parole, or affected by Megan's Law?

□ □

Been in a gang, or are you currently a member of a gang?

□ □

Been involved in, or are you currently involved in any illegal activity?

□ □

Been evicted or had a forcible detainer filed against you?

□ □

Been a petitioner in a case at bankruptcy court?

□ □

Had a warrant, or do you currently have a warrant for your arrest?

□ □

Moved to avoid eviction or because problems with a tenant or landlord?

☐ ☐

Please explain all “yes” answers in detail. (What happened, when, where and all the results.)

[illegible]

Signature

Date \_\_\_\_\_

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Print Name

**EMPLOYMENT VERIFICATION****Please return to:**

Application Coordinator  
via email: [OFFICE@OWLPROPERTIES.US](mailto:OFFICE@OWLPROPERTIES.US)  
via fax: 520-441-2565

To Fax#: \_\_\_\_\_

Attn: \_\_\_\_\_

Applicant: Please print Name & Employer's Name, Phone # and Address, then sign and date. Do not fill out the bottom portion.

Applicant's Name: \_\_\_\_\_

Employer's Name, Phone # and Address: \_\_\_\_\_

I hereby allow the above named Employer to release the information requested by Owl Properties.

Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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**\*THIS PORTION TO BE COMPLETED BY CURRENT EMPLOYER\***

This certifies that to the best of my knowledge and as indicated in the records of this office, the above-named person worked for the above-named firm for the following periods:

From (Mo/Day/Yr): \_\_\_\_\_ To (Mo/Day/Yr): \_\_\_\_\_

Full Time \_\_\_\_\_ Part Time \_\_\_\_\_ Annual Salary: \_\_\_\_\_

Applicant's Position: \_\_\_\_\_

During his/her employment, the above-named person was under the direct supervision of:

Supervisor's Name: Phone: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Print Name: \_\_\_\_\_ Title: \_\_\_\_\_

Please return to the email address or fax number at the top of this page. Thank you.

**RENTAL HISTORY VERIFICATION****Please return to:**

Application Coordinator

via email: [OFFICE@OWLPROPERTIES.US](mailto:OFFICE@OWLPROPERTIES.US)

via fax: 520-441-2565

To Fax#: \_\_\_\_\_

Attn: \_\_\_\_\_

Applicant: Please print Name & Landlord Name, Phone # and Address, then sign and date. Do not fill out the bottom portion below.

Applicant's Name: \_\_\_\_\_

Landlord's Name, Phone # and Address: \_\_\_\_\_

I hereby allow the above named Landlord to release the information requested by Wayne Manor Apartments, LLC.

Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**\*THIS PORTION TO BE COMPLETED BY CURRENT LANDLORD\***

This certifies that to the best of my knowledge and as indicated in the records of this office, the above-named person rented from the above-named firm for the following periods:

From (Mo/Day/Yr): \_\_\_\_\_ To (Mo/Day/Yr): \_\_\_\_\_

Did Applicant pay his/her rent on time? \_\_\_\_\_

Were there any issues with him/her moving out? \_\_\_\_\_

Were there any issues with him/her as a tenant? \_\_\_\_\_

Would you rent to him/her again? If no, please explain why? \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Print Name: \_\_\_\_\_ Title: \_\_\_\_\_

Please return to the email address or fax number at the top of this page. Thank you.